

**Global
Health Cluster**

Working Group on Country Support

Meeting Summary

Teleconference 10 September 2008

In attendance: IOM (Rosilyne Borland), Merlin (Gillian O'Connell), Wilma Doedens (UNFPA), UNICEF (Edith Cheung), WHO (Rudi Coninx, Erin Kenney, Linda Larsson, Altaf Musani, Nevio Zagaria)

1. HCC Trainings

- 3 cluster coordinator training in middle east and north Africa 2-6 November
 - Location is still uncertain, possibly Beirut rather than Tunis
 - Linda Richardson and Patty Swann have been hired
 - Leah and Bruce are available from Nutrition Cluster as resource persons
 - Nevio and Rudi and perhaps other GHC partners are available as resource persons from GHC
 - Call for applications is still in draft
 - Each cluster will do its own selection of participants
 - Agreement that there will be increased time for health cluster only training to concentrate on skills to use tools and Guide

- Health cluster coordinator training in Tunis 9-14 December
 - Concept note and a request for a quotation are ready for December training; Merlin will handle bidding and hiring process on behalf of GHC; deadline for bids is 28 September; contract will be awarded on 3 October
 - Merlin asked for suggestions of individuals and groups to be contacted to be requested to make bids; partners to send names and contacts to Gillian asap

- Health cluster coordinator training in Latin America early October
 - WHO colleague in Panama is on leave; letters were sent for candidates

- Curriculum
 - Curriculum revision awaited from Rudi and Nevio; Rudi to incorporate lessons from Myanmar; Nevio to incorporate tools and Guide

2. Selection of HCC candidates

- Revised HCC TOR

- Discussion required on what are the responsibilities for the HCC; this must be looked into in a holistic sense, defining what WHO will bring as a programmatic agency and what other partners will bring, to be clear on what the HCC must do
- Suggestion to look at different TORs from different clusters.
- Suggestion of face-to-face meeting to finalize the TORs and look at how this revision will affect the HCC training in London or Geneva with WHO, Merlin and Save UK and possibly with UNFPA and Altaf from EMRO
- Tentative date: 25 September
- Letters from ADG to partners for nominees
 - Letter has been sent out to the partners from ADG
 - 2 applicants received so far only from MSF
 - This is not the only way we will find candidates; now that we have the regional focus, the WHO regional advisers are doing a lot of work locally to find appropriate candidates; Altaf is working on this.
- Administrative procedures for deployment from partner agencies
 - WHO has a post for a roster manager that is being filled
 - One role of this person is to negotiate LOA with partners willing to make available their staff to WHO operations (as HCC or in other functions)
 - Each LOA will most likely be different. Some partners will be willing to second (staff with their pay), some will lend (staff but without their pay) or some might release their staff (end their contractual agreements with the staff member for the designated period of time). Or maybe there are other possible solutions. It will not be one size fits all.
 - Eventually there should be standing arrangements with partners, so as new nominations are put forward, their deployment arrangements will be clear from the start.

3. Partner Integration Workshop Tunis 15-17 October

- The workshop will be in Tunis
- Channel research is available
- IMC will be managing this on behalf of the GHC
- Concept note and budget should be sent to WG by Mary Pack shortly
- This will come out of the \$150,000 set aside
- Partners asked to contact Mary Pack about how many staff will attend

4. Cluster Workshop in Nairobi

- Within WHO, Nevio is working on this
- Erin has sent around the concept note.
- No information yet on budget support requirements

5. Joint Country Missions

- Dates are set, partners are set (except Guinea)
- Countries are CAR, CHAD, Guinea, Sri Lanka
- Participation of small teams of maximum 3 people per mission including one WHO and at least one NGO

6. AOB

Next meeting Friday 26 September 16.00, Geneva time

Members are to send comments on the TORs before the meeting in London planned for 25 September.

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